

# **Falmouth School of Sailing**

## **An RYA Recognised School**

### **Conditions of Booking**

- 1.0 Booking
- 1.1 To make a booking please fill in the all of the booking form and send it to the school via email or post. We recommend contacting the school for available date for the course you want to take part in.
- 1.2 All booking will be acknowledge by email of phone and once the deposit has been received a conformation letter will be sent out via email or post
- 1.3 We would want the outstanding balance for any booking to be received before six weeks prior to the courses date.
  
- 2.0 Payment
- 2.1 To secure a booking please send a deposit of 50% of the full balance, and the outstanding balance to be paid six week prior to the course date. If the booking is made, less than six weeks prior to the booking. A full payment if needed.
- 2.2 Payment can be made by most major credit and debit cards, cheque and cash
- 2.3 Payments made by major credit and debit cards please call in at the office or contact by phone on 01326 211311. Please have your card with you if you are ring the school
- 2.4 Payment by cheque please make cheques payable to Falmouth School of Sailing and put you card number on the back with a note of you booking.
- 2.5 Payment made by cash please pay at the office. Please do not send any cash in the post
  
- 3.0 Equipment to bring with you
- 3.1 For all water based activities  
We suggest you bring the following items with you, regardless of weather conditions:
  - \* Suitable footwear that you can get wet but not flip flops
  - \* Warm tracksuit or similar - not jeans
  - \* Extra sweater
  - \* Hat, gloves
  - \* Towel
  - \* Notebook and pencil
  - \* Waterproofs (however dinghy suits, spray tops are available at the school)
  - \* Wetsuits (however wetsuits are available at the school)
  - \* A change of clothes
- 3.2 For shorebaced activities
  - \* Notebook and pencilIf you have any questions please contact the school
- 3.3 We encourage everyone to take their entire equipment home with them. Any equipment that is left after the course will be held for a period of 2 week before being disposed of
  
- 4.0 Lunch
- 4.1 Lunch time 12:30 13:30 you will come back to the school for lunch unless arranged otherwise.
- 4.2 Any person under the age of 18 is under the supervision of the parent or guardian nominated on the booking form. The school dose not accepted any responsibility any student during the lunch break unless arranged beforehand.
- 4.3 Lunch is not provided on the course we surged that you bring a packed lunch or money there are many pasty shops in the local vicinity and there is a very good caf bar on site Falmouth Watersport association who will make take away and packed lunch for you if you require. Please contact them to book 01326 211223 and say you a taking part in a course with us.
  
- 5.0 Course Timings
- 5.1 The time for course are 

Morning Session	09:30	12:30
Afternoon Session	13:30	16:30
Evening Session	18:00	20:00
  
- 6.0 Personal Conduct and ability
- 6.1 The Senior Instructor on duty reserves the right refuse or dismiss a student on any course due to foul language, bad behaviour or anyone who would be a danger to the themselves or anyone else on the course.
- 6.2 All students should be able to swim.
- 6.3 Any student under the suspicion of being under the influence of alcohol of drugs will not be allowed on to any course and escorted of our premise.  
We have a no tolerance to alcohol and drugs during the duration of our course

- 7.0 Cancellation and alteration the booked date
- 7.1 In the event of you wanting to change the date of your booking please contact the school as soon as possible and we will make every effort to find alternative dates for you. If we cannot find an alternative date please refer to 8.0 Refunds
- 7.2 In the event of you wanting to cancel your booking please send a letter in writing to the office.
- 7.3 We reserve the right to cancel any of our bookings due to unforeseen circumstances. In this event alternative dates would be offered if not suitable, all fees will be refunded.
- 7.4 We can accept no responsibility for the effect that weather conditions may have on our courses. In the event of severe weather forcing cancellation for health safety reasons you will be given the option of alternative dates subject to availability. We regret that we cannot refund courses fees.
  
- 8.0 Refund
- 8.1 The date in reference to refunds is the date of receipt of the written cancellation letter to Falmouth School of Sailings office.
- 8.2 Cancellations made six weeks prior to the booked date, the deposit will be retained and all other payment will be refunded.
- 8.3 Cancellations made six - four weeks prior to the booked date 70% of the full balance will be retained and all other payments will be refunded.
- 8.4 Cancellations made after four week prior to the booked date we regret to inform you there will be no refunded.
  
- 9.0 Insurance
- 9.1 All equipment and staff at the school are covered by public liability the school does not take responsibility for any personal accident, or loss of your property. We recommend that you have holiday insurance that covers Watersport